

WHITE COUNTY BOARD OF COMMISSIONERS

1235 Helen Highway, Cleveland, GA 30528
706-865-2235



Hotel/Motel Monthly Tax Report

Month Reporting For:

Georgia Sales Tax #:

Business Name:

Address of Hotel/Motel:

Important: This report must be filed and the tax paid by the 20th of the month following the month in which the tax was collected in order to avoid loss of vendor's compensation and the assessment of penalties and interest. Also, a copy of your corresponding month's Georgia Department of Revenue Sales and Use Tax Report (Form ST-3) must be attached to this report.

	TOTALS
1. Gross Rental Proceeds	
2. Less Exempt Portion of Proceeds (Do not levy Hotel/Motel tax for (a) Accommodations furnished for a period of more than 30 consecutive days (b) Use as a meeting room (c) Accommodations for use by Georgia State and Local Officials or employees when traveling on official business (A Hotel/Motel tax exemption request form issued from such Government must be provided to you when claiming this exemption).	
3. Net Taxable Proceeds (Line 1 less Line 2)	
4. Hotel/Motel Tax (8% of Line 3)	
5. Less 3% of Tax (Line 4) as collection fee (If Timely by 20th day of the month)	
6. Tax Due White County (Line 4 less Line 5)	
7. Specific Penalty - 5% of the tax due or \$5.00, whichever is greater for each 30 days or fraction thereof of delinquency, not to exceed 25% or \$25.00 in the aggregate, whichever is greater.	
8. Interest on Late Payment - .75% per month or fraction thereof compounded from due date until paid	
9. Total Tax, Penalty and Interest	

*Make check payable to White County Commissioners and forward with this report and a copy of your corresponding month's Georgia Department of Revenue Sales and Use Tax Report (Form ST-3) To: White County Board of Commissioners

Date: _____

Please check if you need more report forms

Signature/Title: _____

I do hereby declare under penalty of law that the information contained in this report is true and correct to the best of my knowledge.