

WHITE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING HELD

MONDAY, OCTOBER 7, 2013 AT 4:30 P.M.

The White County Board of Commissioners held a Regular Meeting on Monday, October 7, 2013 at 4:30 P.M. in Courtroom #2 of the White County Courthouse. Present at the meeting were: Chairman Travis Turner, Commissioner Lyn Holcomb, Commissioner Edwin Nix, Commissioner Craig Bryant, County Manager Michael Melton, Finance Director Vicki Mays, and County Clerk Shanda Murphy. Commissioner Terry Goodger was not in attendance.

Chairman Turner called the meeting to order.

Following the pledge of allegiance, Mr. Dean Dyer provided the invocation.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Holcomb there was a unanimous vote to adopt the minutes of the August 26, 2013 Called Meeting.

Mr. Nathan Eason, the newly appointed White County Extension Agent, introduced himself to the Board of Commissioners and expressed his excitement about coming to White County.

A presentation of proclamation in honor of Retired Educator's Day – Sunday, November 3, 2013 was presented to the White County Retired Educator's Association.

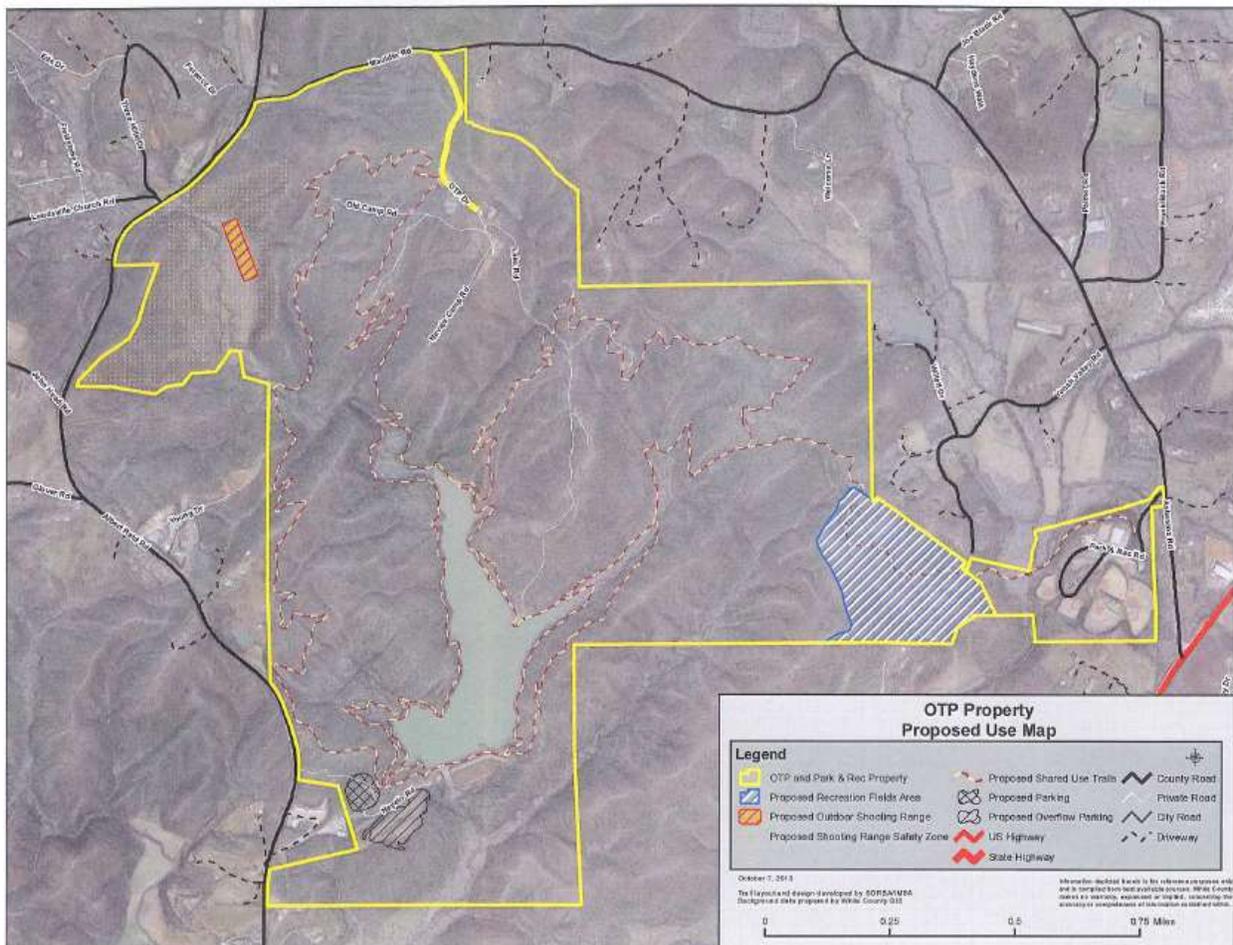
Mr. Tom O'Bryant, Director of Community & Economic Development presented the OTP Property Development Committee progress report to the Board of Commissioners as follows:

OTP COMMITTEE QUARTERLY UPDATE

- Committee has met five times – Monthly, including a site visit.
- Developed a priority list of activities for the site which include:
 - Existing buildings – Buildings to be cleaned, repaired and put into use.
 - Recreation Ball field expansion.
 - Lake and Disc Golf accessibility. Look into access to the existing Disc Golf Course and plans to expand the course from 9 holes to 18+ holes.
 - Mountain Bike Course -Work with SORBA/IMBA to discuss feasibility.
 - Shooting/Archery Range – DNR Wildlife Resource Program.
- Requested that the property be photographed and placed in the State's Camera Ready Program for the film industry in Georgia.

October 7, 2013 – Regular Meeting Minutes (continued)

- Reviewed Sid Wooten’s proposal for Disc Golf course.
- Hosted presentations by: the Georgia Department of Natural Resources, Wildlife Resources Division, Ken Riddleberger, on funds and programs available for shooting and archery facilities and hunting safety education. Clark Neal and Tom Saurett, Southern Off Road Biking Association (SORBA) on the development of mountain bike trails, including cost and funding mechanism, and long term maintenance of such trails.
- Received an informal update from Charles Black Construction on the cost of the proposed ball field area adjacent to current recreation department. (\$2.5 million to \$3.25 million)
- Discussed community/historic resources on the property and their access to the community.
- Researched access points and routes into the property for proposed activities.



Chairman Turner stated that several of the Commissioners, including himself had received complaints about the Webster Lake Road Bridge (heading north) needing to have some asphalt ground down where it joins the road – which tied into the broader topic of developing a bridge maintenance program. Mr. Melton stated that based on the 2012 Georgia Department of Transportation (GDOT) Bridge Inspection report, the White County Road Department had contacted a structural engineer to provide guidance in establishing a county bridge inspection program. He indicated that a comprehensive program outlining the needed maintenance for all county bridges was being developed and would include the needed repairs for the Webster Lake Road Bridge. Mr. Melton said he would like to bring a prioritized list of needed repairs, with cost estimates, back to the Board of Commissioners within the next sixty (60) days.

Mr. Melton presented the proposals received for the repairs to the White County Parks YMCA Pool, indicating that the evaluation of the proposals led to the recommendation of Sunbelt Pools of Georgia, LLC in the amount of \$43,005.00.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Bryant there was a unanimous vote to award the contract for pool repairs to Sunbelt Pools of Georgia, LLC in the amount of \$43,005.00 to be paid from SPLOST.

Upon a motion made by Commissioner Nix, seconded by Commissioner Holcomb there was a unanimous vote to accept the \$10,000.00 (100% funding) 2014 Georgia Highway Safety Grant for the White County Sheriff's Office.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Holcomb there was a unanimous vote to approve the Addendum No. 1 to FY 2014 Legacy Link Contract for funding of meals and transportation programs at the White County Senior Center – thereby reducing the funds received from Legacy Link by approximately \$5,000.00.

Upon presentation of bids received and a motion made by Commissioner Holcomb, seconded by Commissioner Bryant there was a vote to award the \$33,052.40 Certificate of Deposit currently held at Mountain Valley Community Bank (CD # 16451) to Mountain Valley Community Bank for a twelve (12) month term at .00111% APY. The motion passed by a 3-1 vote, with Commissioner Nix opposing.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Holcomb there was a vote to award the \$641,800.00 Certificate of Deposit currently held at United Community Bank (CD # 4030018122) to United Community Bank for a twelve (12) month term at .0015% APY. The motion passed by a 3-1 vote, with Commissioner Nix opposing.

Ms. Vicki Mays presented a third set of amendments for the FY 2013 County Budget.

Upon a motion made by Commissioner Nix, seconded by Commissioner Bryant there was a unanimous vote to adopt the following resolution (County Resolution 2013-16) thereby approving amendments to the FY 2013 Budget:

WHITE COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. 2013-16

A RESOLUTION

WHEREAS, there is a need to amend White County's Budget for the Fiscal Year 2012/2013 with the attached budget amendments (#3);

NOW, THEREFORE, the Budget of White County is hereby amended to allow the changes as set out on the attached.

RESOLVED, this 7th day of October, 2013.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner

Travis C. Turner, Chairman

s/Terry D. Goodger

Terry D. Goodger, District 1

s/Lyn Holcomb

Lyn Holcomb, District 2

s/Edwin Nix

Edwin Nix, District 3

s/Craig Bryant

Craig Bryant, District 4

Attest:

s/Shanda Murphy

Shanda Murphy, County Clerk

FY2013 Amendments		3RD Set BA	
Account Number	Account Description	Debit\$	Credit\$
100.310.31.1315.000	TITLE AD VALOREM TAX (TAX COMM)		170,000.00
100.110.52.2310.000	FACILITIES REPAIR & MTNCE (COUNTY-WIDE)	12,000.00	
100.110.54.4100.000	CAPITAL OUTLAY	10,000.00	
100.110.55.5255.000	VICTIMS ASSISTANCE	29,100.00	
100.110.52.2115.000	INSURANCE LIABILITY	7,500.00	
100.110.61.6198.000	CASH MATCH	2,213.61	
100.115.52.2310.000	FACILITIES REPAIR & MTNCE (B.DG. MTNCE)	9,084.39	
100.115.52.2115.000	INSURANCE LIABILITY	1,000.00	
100.115.52.2350.000	MAINTENANCE AGREEMENTS	2,500.00	
100.115.52.2510.000	EQUIPMENT REPAIRS	500.00	
100.115.53.3100.000	SUPPLIES - CUSTODIAL	500.00	
100.115.53.3220.000	GAS, OIL & LUBRICANTS	900.00	
100.610.51.1100.000	SALARIES & WAGES (610 - BLDG. INSP.)	21,000.00	
100.610.51.1120.000	HEALTH INSURANCE	3,500.00	
100.610.51.1124.000	SHORT-TERM DISABILITY	50.00	
100.610.51.1125.000	LONG-TERM DISABILITY	50.00	
100.610.51.1130.000	SOCIAL SECURITY	1,022.00	
100.610.51.1140.000	MEDICARE	240.00	
100.610.51.1170.000	WORKERS COMPENSATION	550.00	
100.710.51.1160.000	UNEMPLOYMENT (710 - CLERK OF COURT)	4,940.00	
100.720.52.2115.000	INSURANCE LIABILITY	50.00	
100.720.53.3140.000	OFFICES - SUPPLIES	200.00	
100.720.53.3230.000	POSTAGE	200.00	
100.725.52.2155.000	TRAINING (725 - CLERK OF MAGISTRATE)	250.00	
100.725.52.2160.000	TRAVEL	250.00	
100.750.52.2325.000	INDIGENT DEFENSE (750 - JUVENILE)	1,000.00	
100.760.51.1100.000	SALARIES & WAGES (760 - MAG. COURT)	5,500.00	
100.760.52.2105.000	DUES - PROFESSIONAL	200.00	
100.760.52.2155.000	TRAINING	500.00	
100.760.52.2130.000	TRAVEL	500.00	
100.760.52.2215.000	PROFESSIONAL SVCS - LEGAL	700.00	
100.760.53.3255.000	TELEPHONE	2,000.00	
100.770.52.2201.000	FIREARMS EXPENSE (770 - PROBATE COURT)	26,000.00	
100.770.52.2215.000	PROFESSIONAL SVCS - LEGAL	2,500.00	
100.770.52.2200.000	PROFESSIONAL SVCS - ATTORNEY	3,000.00	
100.770.51.1100.000	SALARY & WAGES	20,500.00	
	Year-end entries. To set budget amount for TAVT \$\$ received and distribute among departments as needed. Changes with salary accts are only for allocation not increases in salaries.		
100.410.33.3315.000	FOREST SVC - TITLE 1 (ROADS)		76,810.00
100.410.61.6135.000	TITLE 1 EXPENSES	76,810.00	
	To set budget amount for Title 1 \$\$ received during year. (not known at budget time)		

09/16/2013

FY2013 Amendments		BRD Set BA/BT	
Account Number	Account Description	Debit\$	Credit\$
JUVENILE SUPERVISION			
230.750.89.3999.000	FUND BALANCE FORWARD		500.00
230.750.52.2220.000	PROFESSIONAL SVCS - MEDICAL	500.00	
	To set fund balance forward budget for average of expenses.		
		247,310.00	247,310.00

-End of Resolution-

Upon a motion made by Commissioner Nix, seconded by Commissioner Bryant there was a unanimous vote to appoint Ms. Gail Browning to the Georgia Department of Behavioral Health & Developmental Disabilities Region One Planning Board in order to fulfill the remainder of a three (3) year term to expire June 30, 2014 – as previously held by Ms. Bea Chambers.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Nix there was a unanimous vote to appoint Ms. Lynda Doll to the White County Library Board for the remainder of a four year term – as previously held by Ms. Miriam Hammond.

Mr. Michael Humphrey, Cleveland Branch Manager, explained that Library Board Members are allowed to serve three (3) consecutive, four (4) year terms for a total of twelve years. Chairman Turner asked staff to research whether the consecutive terms were automatic or if each term renewal should be brought back before the Board of Commissioners.

Upon a motion made by Commissioner Nix, seconded by Commissioner Bryant there was a unanimous vote to support the appointment of Mr. Michael Melton to the White County YMCA Board (YMCA Appointee) – for an appointment previously held by Ms. Shanda Murphy.

There was a brief overview of the upcoming year-end board appointments, which would be advertised.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Bryant there was a unanimous vote to approve the Byrne Justice Assistance Grant (JAG) Application for the Appalachian Drug Task Force for the grant period of January 2014 to December 2014.

Ms. Shanda Murphy presented a proposed draft for revisions to the White County Personnel Management System regarding paid leave for county employees. She reviewed that a committee of Constitutional Officers and County Department Heads had worked with herself and Mr. Melton to develop a proposal for changes to the County's Paid Leave Policies for sick and vacation time. She reviewed that several counties were surveyed and a collection of different types from other counties were gathered and presented to the committee. The survey demonstrated that White County's 80 hour maximum carryover of vacation was significantly less than any of the other surrounding counties. Ms. Murphy expressed that the main difficulty with the current policy was the eighty (80) hour cap on the amount of vacation time allowed to be rolled over from one calendar year to the next and the committee's proposal was the least impactful way to increase this carryover. She stated that the recommendation was to combine the current maximum carryover over of vacation of 80 hours and the current maximum sick time accrual of 160 hours for a 240 hour maximum carryover of Paid Time Off (PTO). The advantages of this combined PTO would be flexibility for the employees and more predictable scheduling for departments. Ms. Murphy stated that the PTO accruals being presented would bring all employees to a standard accrual, based on years of service, regardless of the hours in their shift – which would be a savings of approximately \$21,280.00 in accrued time per year for the County. She indicated that long term employees are losing approximately 2,000 hours of vacation per year due to the 80 hour cap and the proposed changes would allow the vacation and sick time to be in one bucket thereby offsetting some of the lost time. The second part of the proposal was to delete the current Voluntary Transfer Leave and Sick Bank Policies and replace with a Catastrophic Leave Policy that allowed for accrued PTO hours in excess of 240 to be banked at the end of the calendar year in an individual account that would only be utilized in the case of an absence related to a catastrophic situation.

There was discussion amongst the Board in order to clarify the proposed draft. Commissioner Bryant stated that he would be more in favor of paying out the balance of vacation hours accrued over 80 at the year-end than extending the accrual of vacation and sick time into PTO days. Ms. Murphy stated that her opinion was that the benefit of vacation time was for the employee to take time off away from work and not to reward employees with a year-end bonus when they did not take the time they accrued. There was a general consensus of the Board that they needed additional time to review the proposal and this would be discussed further at the October 28, 2013 Work Session.

Mr. Kevin Hamby, CHA / SPLOST Manager, presented the monthly SPLOST Status Report (see attached).

Ms. Vicki Mays, Finance Director, presented the monthly Financial Status Report (see attached).

Mr. Melton updated the Commissioners on the Health Department HVAC Project and the Event Park Project with Pre-bid meeting dates and bid opening dates.

Chairman Turner opened the floor for citizen participation.

October 7, 2013 – Regular Meeting Minutes (continued)

Ms. Judy Lovell, White County Historical Society, expressed appreciation to the Board of Commissioners for their support of the White County Agri-Fest and the Pottery Comes to Town Show – which she indicated were both a great success.

Following announcements and upon a motion made by Commissioner Nix, seconded by Commissioner Holcomb there was a unanimous vote to adjourn the meeting.

The minutes of the October 7, 2013 Regular Meeting are hereby approved as stated this 4th day of November, 2013.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner
Travis C. Turner, Chairman

s/Terry D. Goodger
Terry D. Goodger, District 1

s/Lyn Holcomb
Lyn Holcomb, District 2

s/Edwin Nix
Edwin Nix, District 3

s/Craig Bryant
Craig Bryant, District 4

s/Shanda Murphy
Shanda Murphy, County Clerk