

WHITE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE CALLED MEETING HELD

MONDAY, AUGUST 26, 2013 AT 4:30 P.M.

On Monday, August 26, 2013 at 4:30 p.m. the White County Board of Commissioners held a Called Meeting in the Grand Jury Room of the White County Courthouse. Present at the meeting were Chairman Travis Turner, Commissioner Terry Goodger, Commissioner Lyn Holcomb, Commissioner Edwin Nix, Commissioner Craig Bryant, County Manager Michael Melton, Finance Director Vicki Mays, and County Clerk Shanda Murphy.

Chairman Turner called the meeting to order.

Upon a motion made by Commissioner Nix, seconded by Commissioner Goodger there was a unanimous vote to adopt the minutes of the August 5, 2013 Regular Meeting as presented.

Mr. Melton presented the proposal to the Board of Commissioners for the upgrading of White County's Financial, Human Resources, Permitting, and Licensing Software through Harris Computer Systems / CSI Software – which was first presented to the Board in May at which time the Board wanted to delay consideration until August, following approval of the FY 2014 Budget. He explained that this upgrade would replace three (3) programs currently in use and would reduce annual maintenance costs by \$7,000.00. Mr. Melton stated that the current financial software had not been upgraded in approximately fourteen (14) years. The cost associated with the proposal was \$70,310.75 – which included the conversion of current data, implementation of the new systems, and training for county staff. There was discussion regarding the limitations of the current software. Mr. Chris McDowell, with Harris / CSI, explained the ongoing maintenance agreement and that the system is backed up nightly in multiple locations. Mr. Melton stated the cost associated with the software purchase could be paid from General Fund due to some excess revenue that had been received.

Upon a motion made by Commissioner Goodger, seconded by Commissioner Holcomb there was a unanimous vote to approve the upgrade of White County's Financial, Human Resources, Permitting, and Licensing Software through Harris Computer Systems / CSI Software at the cost of \$70,310.75 – to be paid from the General Fund.

Mr. James Staton, Chairman of the White County Board of Assessors, stated the Board of Assessors was requesting to fill a Field Appraiser position which had been vacated November 2012. This request to the Board of Commissioners was being made in light of the hiring freeze which was currently in effect. He stated that the plan was to fill the position with an existing employee, thereby promoting from within, which would leave the position of Appraisal Clerk vacant and that would be the position to be filled. Mr. Staton stated this was included in the FY 14 budget and they had documentation from the Georgia Department of Revenue – Department of Audits – stated this level of staffing was needed. Mr. Bryan Payne, Chief Appraiser stated that by moving existing staff into the necessary positions, then filling the Clerk position – he would save \$7,000.00 in salaries & wages.

Upon a motion made by Commissioner Goodger, seconded by Commissioner Holcomb there was a unanimous vote to approve the filling of the Appraisal Clerk position for the Assessor's Office which would be left vacant by the office staff reorganization due to the need to fill the Appraiser position which was currently vacant.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Nix there was a unanimous vote to approve the FY 2014 Legacy Link Contract for the Nutrition Program at the White County Senior Center.

Mr. Melton reported that all but two (2) property owners on Leatherford Road had signed easement agreements for the paving project. He stated the Road Department had determined they could work around the areas where easements would not be obtained. The Board of Commissioners were presented with a proposed schedule for the project which included all prep work being done by the Road Department in September 2013 & October 2013, with a contract to complete the paving during the next paving season (Spring 2014). Mr. Doug Dockery, Road Department, explained that it would be beneficial for the base to sit over the winter months. Mr. Melton stated that the schedule was conservative.

Commissioner Holcomb expressed his appreciation to Mr. Doug Dockery and Ms. Rolann Smith for their work in research, planning, and obtaining the necessary easements. Commissioner Goodger recognized Commissioner Holcomb for his dedication to the project.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Nix there was a unanimous vote to approve the timeline as presented for the Leatherford Road paving project.

Mr. Melton presented the Board of Commissioners with an updated White County Speed Zone Ordinance as presented by the Georgia Department of Transportation, which requires Board approval on order to enforce the posted speed limits throughout the County. He stated that the information had been reviewed by the Road Department and the White County Sheriff's Office.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Bryant there was a unanimous vote to approve the White County Speed Zone Ordinance as presented.

Upon a motion made by Commissioner Nix, seconded by Commissioner Bryant there was a unanimous vote approve the following surplus resolution (County Resolution No. 2013-), authorizing the sale of the items noted via online auction through Govdeals or intergovernmental transfer (as indicated within the resolution), with proceeds of the sale to be allocated to the assigned department for equipment purchase :

WHITE COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. 2013-14

**TO DECLARE CERTAIN PROPERTY OWNED BY WHITE COUNTY
TO BE SURPLUS PROPERTY; TO PROVIDE FOR THE DISPOSAL OF
SAID PROPERTY BY ON-LINE AUCTION THROUGH GOVDEALS OR**

**BY INTER-GOVERNMENT TRANSFER; TO PROVIDE FOR
ADVERTISING OF DISPOSITION OF SAID PROPERTY AS
APPLICABLE; AND TO AUTHORIZE A REPRESENTATIVE OF
WHITE COUNTY TO EXECUTE ANY TITLE TRANSFERS AND BILLS
OF SALE ON THE PROPERTY.**

WHEREAS, the Board of Commissioners of White County have determined that certain County-owned property is surplus; and

WHEREAS, the Board of Commissioners of White County desires to dispose of said property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of White County, Georgia, and it is hereby resolved by the authority of the same as follows:

The Board of Commissioners of White County hereby declares that the property described in Exhibit "A" attached hereto and incorporated herein by reference is surplus and shall be disposed of by the county by government on-line auction to the highest responsible bidder for each item or inter-government transfer. All surplus personal property will be sold "as is" and must be removed from the county property by the successful bidder or vendor within ten (10) days from the award of the bid, except as otherwise provided in Exhibit "A."

The Board of Commissioners of White County reserves the right to refuse any and all bids on said property.

The County Manager is hereby authorized to execute any title transfers and bills of sale to the successful bidders on the personal property.

ADOPTED, this 26th day of August, 2013.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner

Travis C. Turner, Chairman

s/Terry D. Goodger

Terry D. Goodger, District 1

s/Lyn Holcomb

Lyn Holcomb, District 2

s/Edwin Nix

Edwin Nix, District 3

s/Craig Bryant

Craig Bryant, District

Attest:

s/Shanda Murphy

Shanda Murphy, County Clerk

**WHITE COUNTY
-Exhibit A-**

SURPLUS PROPERTY

TO BE SOLD “AS IS/WHERE IS”

COUNTYWIDE - VARIOUS

- 10- Motorola Tundra’s w/chargers – AT&T
- 1- Motorola - phone only – Sprint
- 1- Samsung Rugby III – phone only – AT&T
- 2- Samsung w/chargers (red) – AT&T
- 4- Motorola Tundra w/o chargers – AT&T
- 1- Samsung Rugby III W/charger – AT&T
- 1- Samsung Rugby III w/o charger – AT&T
- 1- Samsung phone w/charger – AT&T
- 1- Motorola charger only (does not fit any of these phones)
- 1 - telephone wire

EMERGENCY SERVICES RADIOS

- 3 – Motorola HT1000 Hand Held radio’s
- 1 – M7144H Battery
- 1 – Motorola Battery Charger NTN1171A
- 1 – Motorola Power Supply
- 1 – Motorola microphone NMN6244A

ROAD DEPT:

- 1 - Dump Truck 1982 C70 VIN 1GBK7D1B2CV133852

FIRE SERVICES:

- 1ea Motorola Minitor III Pager
- 38ea Motorola Minitor IV Pagers
- 1ea Motorola EX600 Portable
- 20ea Motorola HT1000 Portables
- 12ea Motorola MT1000 Portables
- 2ea Motorola Radius GP300 Portables
- 2ea Motorola Radius P200 Portables
- 1ea Motorola WHS150 Portable
- 7ea Motorola Spectra Mobiles
- 1ea Motorola Syntor Mobile
- 7ea Motorola Maxtrac Mobiles
- 1ea Vertex VX6000V Mobile
- 7ea Motorola Radius CM300 Mobiles
- 2ea Motorola M1225 Mobiles
- 4ea Motorola Radius GM300 Mobiles
- 2ea Motorola Radius Mobiles

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- 11ea Motorola HT750 Portables (continued)
- 1ea Motorola HT1250 Portable
- 1ea 1988 GMC Grumman Pumper
- 1ea 1991 Ford F800 American Fire Pumper
- 1ea Mako Breathing Air Compressor

911 DIVISION:

- 1ea Katolight Generator
- 1ea Katolight Transfer Switch
- 1ea Motorola Maxtrac Mobile
- 3ea Motorola HT1000 Portables
- 50ea Nortel Network Phones
- 6ea Norstar Meridian Phones
- 2ea Motorola MSF5000 VHF Repeater

-End of Resolution-

Sheriff Neal Walden presented an estimate for access control video surveillance modifications at the White County Courthouse. He stated that a new security system would cost \$60,000.00 to \$70,000.00; however after an evaluation his staff felt some changes could be made to the present system which would greatly improve the security of the facility. He presented an estimate in the amount of \$8,647.48 from Electronic Sales Co. Mr. Robert Hamrick, IT Director, stated this was a sole source supplier item due to the current system being old and proprietary - and Electronic Sales Co. was familiar with the system.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Nix there was a unanimous vote to approve the contract with Electronic Sales Co. for the access control video surveillance modifications at the White County Courthouse in the amount of \$8,647.68 – to be paid from SPLOST funds.

Mr. Melton presented the sealed bids received on the Health Department HVAC Repair & Replacement Project – Conditioned Air @ \$36,121.00 and A&A Electric @ \$49,985.00. He explained that several vendors had attended the pre-bid meeting, however all vendors who were present expressed concern on the specifications and whether this would correct the facility's HVAC problems. Mr. Melton stated that the HVAC system was made up of mismatched systems that had been put together and this could be the cause of the system's failures. Based on the feedback received from the contractors, Mr. Melton stated that the project as bid would only be a temporary fix. Mr. Ken Payne, Maintenance Supervisor stated that one (1) of the outside units has a bad compressor, the four (4) outside units were Trane and the air handler original to the building was a Carrier brand. He stated that the mismatch caused issues with valves. He stated the outside units are approximately thirteen (13) years old.

There was a consensus of the Board that the project would be re-bid for replacement of the entire HVAC system at the White County Health Department.

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Upon a motion made by Commissioner Holcomb, seconded by Commissioner Bryant there was a unanimous vote to designate Commissioner Edwin Nix as White County's voting delegate for the 2013 ACCG Legislative Leadership Conference.

Ms. Vicki Mays presented the Board of Commissioners with amendments for the FY 2013 Budget related to excess proceeds received in Hotel Motel Tax, non-budgeted capital expenses, and grant related revenues / expenses.

Upon a motion made by Commissioner Nix, seconded by Commissioner Holcomb there was a unanimous vote to approve the FY 2013 Budget amendments as presented in County Resolution No. 2013-15:

WHITE COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. 2013-15

A RESOLUTION

WHEREAS, there is a need to amend White County's Budget for the Fiscal Year 2012/2013 with the attached budget amendments;

NOW, THEREFORE, the Budget of White County is hereby amended to allow the changes as set out on the attached.

RESOLVED, this 26th day of August, 2013.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis Turner

Travis C. Turner, Chairman

s/Terry Goodger

Terry D. Goodger, District 1

s/Lyn Holcomb

Lyn Holcomb, District 2

Attest:

s/Edwin Nix

Edwin Nix, District 3

s/Shanda Murphy

Shanda Murphy, County Clerk

s/Craig Bryant

Craig Bryant, District 4

| FY2013 Amendments | | 2nd Set BA | |
|--|--------------------------------|-------------------|-------------------|
| Account Number | Account Description | Debit | Credit |
| 275.125.31.3158.000 | Late Fees | | 7,861.29 |
| 275.125.31.3180.000 | Hotel/Motel 5% | | 29,419.86 |
| 275.125.31.3185.000 | Hotel/Motel 3% | | 21,660.91 |
| 275.125.54.4101.000 | Capital Outlay - Pavilion | 7,220.00 | |
| 275.125.55.5100.000 | Helen/WC CVB | 29,274.37 | |
| 275.125.55.5140.000 | DNR Reimbursement | 8,078.94 | |
| 275.125.55.5240.000 | WC Chamber of Commerce | 13,868.75 | |
| | | 58,442.06 | 58,442.06 |
| To set budget amounts in Hotel/Motel for non-budgeted items and adjust amounts for contributions exceeding budgeted figures. (batch 31885) | | | |
| | | | |
| 100.260.54.4100.000 | Capital Outlay | 5,662.00 | |
| 100.540.54.4100.000 | Capital Outlay - Equip | 5,000.00 | |
| 100.115.52.2320.000 | Grounds Maintenance | 2,500.00 | |
| 100.115.53.3200.000 | Equip. < \$2,000 | 2,000.00 | |
| 100.210.54.4100.000 | Capital Outlay - Equip | | 5,662.00 |
| 100.210.54.4100.001 | Capital Outlay - Equip | | 5,000.00 |
| 100.210.54.4100.002 | Capital Outlay - Equip | | 2,500.00 |
| 100.210.53.3130.000 | Supplies - Other | | 2,000.00 |
| | | 15,162.00 | 15,162.00 |
| Move funds from Animal Control to cover expenses for freezer at Sr Ctr, paving of courthouse parking lot, air conditioner for DFACS, sirens for EMA. (batch 30886) | | | |
| | | | |
| 250.280.33.3334.000 | Homeland Security - Fire Grant | | 193,712.00 |
| 250.280.33.3335.000 | AFG SCBA 2012 | 193,712.00 | |
| | | 193,712.00 | 193,712.00 |
| To correct coding of amendment (approved in first set) to grant for EMA. (batch 31892) | | | |
| | | | |
| There are a couple of department heads who asked to have funds moved around, within their departments, that did not increase the department's bottom line budget. | | | |
| Departments were: | Ricky Barrett - Coroner | | |
| | David Murphy - Public Svc Dir. | | |

-End of Resolution-

Mr. Melton presented options to the Board of Commissioners for the renovations of the meeting room at the new Board of Commissioners Office – which would allow the space to serve as the Board of Commissioners meeting chambers as well as a multi-purpose room.

There was a consensus that the offices off the main lobby should be taken down, thereby allowing access to the meeting room directly from the lobby area, a dais would be constructed, chairs added, and large flat screen monitors installed. Mr. Melton stated that the proposed plan would be drawn-up; pricing would be prepared, and brought back before the Board in October.

Ms. Mays presented the monthly financial status report for July 2013 (see attached report).

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Nix there was a unanimous vote to approve the 2013 Performance Partnership Agreement with the Georgia

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Emergency Management Agency (GEMA) for the 50% grant match for the White County EMA Budget – with the grant match being \$8,143.00.

Commissioner Goodger stated that the District Attorney had requested additional office space in the White County Courthouse. He explained that the request was for the upstairs offices. Sheriff Walden stated that he supported the District Attorney's request for additional space. There was a consensus among the Board that the space would be provided to the District Attorney's Office as requested. Commissioner Bryant asked that the record reflect that he opposed this action.

Chairman Turner opened the floor for citizen participation.

Commissioner Nix stated he had received calls regarding concern that the speed limit in the area of the by-pass construction not having been lowered. He also asked for an update on the progress of renovations at the Administrative Office for the Coroner's Office. There was a consensus that the driveway needed to be constructed for access to the Coroner's Office area. Mr. Melton said there are also issues with the electrical service needing to be installed with the need for a 220 outlet as well.

Chairman Turner commented regarding the proposed draft Land Use Plan – he expressed appreciation to all the citizens who attended the public input session. He stated that the Board of Commissioners had received many comments and suggestions for making the plan less intrusive. He explained that it would take some time to review all the comments and make revisions to the plan. Chairman Turner said that following the revision, the Board of Commissioners will hold additional public input forums, with the final draft document to be presented to the public by referendum in November 2014. He pledged the Board's commitment to developing the land use plan with the input of White County citizens.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Goodger there was a unanimous vote to adjourn the Called Meeting.

The minutes of the August 26, 2013 Called Meeting are hereby approved as stated this 7th day of October, 2013.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner
Travis C. Turner, Chairman

s/Terry D. Goodger
Terry D. Goodger, District 1

s/Lyn Holcomb
Lyn Holcomb, District 2

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s/Edwin Nix
Edwin Nix, District 3

s/Craig Bryant
Craig Bryant, District 4

s/Shanda Murphy
Shanda Murphy, County Clerk