

WHITE COUNTY BOARD OF COMMISSIONERS

WORK SESSION NOTES

MONDAY, AUGUST 27, 2012 AT 4:30 P.M.

The purpose of work session is to discuss agenda items for the Regular Meeting to be held Monday, September 10, 2012 at 4:30 p.m.

The White County Board of Commissioners held a Work Session on Monday, August 27, 2012 at 4:30 p.m. in the Grand Jury Room of the White County Courthouse. Present at the meeting were: Chairman Travis Turner, Commissioner Terry Goodger, Commissioner Lyn Holcomb, Commissioner Edwin Nix, County Manager Michael Melton, Finance Director Vicki Mays, and County Clerk Shanda Smallwood. Commissioner Craig Bryant was not in attendance at this Work Session.

- DISCUSS YEAR-END BUDGET AMENDMENTS FOR FY 2012.

Ms. Mays stated the adjustments being presented would correct over projected amounts, under projected amounts, and non-projected amounts (both revenues and expenses) for the FY 2012 budget year. She explained this process was necessary in order to close out the budget year. The \$500,000.00 contingency budgeted for FY 2012 was still remaining as well as \$75,000.00 in capital outlay – which would rollover into fund balance following the FY 12 audit. She stated that a portion of fund balance had been used to balance the FY 13 Budget. Chairman Turner asked that a summary total for the budget adjustments be forwarded to the Commissioners. There was consensus that the resolution approving the FY 2012 Year End Budget Adjustments would be placed on the consent agenda for the September 10, 2012 Regular Meeting.

- DISCUSS PROJECTS CURRENTLY IN THE BIDDING PROCESS, WHICH WILL HAVE RECOMMENDATIONS FOR AWARD AT THE SEPTEMBER 10, 2012 REGULAR MEETING.

- WHITE COUNTY SENIOR CENTER EXPANSION PROJECT;
- TOWN CREEK ROAD LEVELING & OVERLAY;
- WHITE COUNTY FACILITIES SIGN PROJECT; AND
- ROAD DEPARTMENT TRUCKS.

The status of each project was reviewed - with Mr. Melton indicating that recommendations for the Board to consider on each project would be presented at the September 10, 2012 Regular Meeting. Chairman Turner stated that each project's award would be voted on separately at the Regular Meeting.

- DISCUSS THE SUPPLEMENTAL AGREEMENT WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION FOR A TIME EXTENSION ON THE OFF-SYSTEMS SAFETY IMPROVEMENT PROJECT.

Mr. Keith Canup, White County Road Department, explained the document being presented was regarding a time extension request for the sign and re-striping project which had been delayed for several reasons – this would insure the County continues to receive the reimbursements for 100% grant through December 31, 2012. There was a consensus that approval of the

supplemental agreement would be placed on the consent agenda for the September 10, 2012 Regular Meeting.

- DISCUSS PROVIDING U.S. FOREST SERVICE TITLE III FUNDS TO THE SKYLAKE PROPERTY OWNER'S ASSOCIATION TO BE UTILIZED IN THEIR EFFORTS TO OBTAIN FIREWISE COMMUNITY CERTIFICATION.

Fire Chief Dickie Howard explained the County had received Title III Grant Funds from the U.S. Forest Service for implementation of Firewise Activities within White County. He stated the close-out date for the funds received would be September 12, 2012. Chief Howard proposed allocating the remaining Title III funds (\$3,319.64) to Skylake Property Owner's Association to be utilized in their efforts to achieve their Firewise Community Certification – specifically for their fuel mitigation project. There was a consensus that approval of this disbursement would be placed on the September 10, 2012 consent agenda.

- DISCUSS THE PROPOSED SOCIAL MEDIA POLICY FOR INCLUSION IN THE WHITE COUNTY PERSONNEL MANAGEMENT SYSTEM.

Mr. Michael Melton stated the County Attorney had reviewed the Social Media Policy which had been distributed by the Association County Commissioners of Georgia (ACCG) and a few minor revisions had been made based on comments by the Board. Commissioner Goodger stated the purpose was to inform employees that they would be held responsible for anything they might post on social media that was related to the County. Commissioner Nix stated that as long as it was consistent with the departmental policies already in place that he supported adopting the policy. There was a consensus that consideration of adoption of the Social Media Policy would be placed on the consent agenda for the September 10, 2012 Regular Meeting.

- DISCUSS APPOINTMENTS TO THE WHITE COUNTY YMCA GOVERNING BOARD.

Three (3) appointments for the White County YMCA Governing Board expired July 1, 2012. Dr. John Yarbrough had informed he would not be interested in being reappointed and Dustin Hulsey and Michael Clackum had said they would be willing to be re-appointed. Chairman Turner stated he was in support of reappointing Mr. Michael Clackum and Mr. Dustin Hulsey, as well as re-advertising for someone to fill Dr. Yarbrough's position – since the initial advertising had not generated any interest. Chairman Turner asked that his recommendation to decreasing the overall number of YMCA Board members be shared with the White County YMCA. There was a consensus that the re-appointment of Mr. Michael Clackum and Mr. Dustin Hulsey to a one (1) year term (expiring July 1, 2013) on the White County YMCA Governing Board be placed on the consent agenda for the September 10, 2012 Regular Meeting. Chairman Turner stated that the details regarding this Board would need to be discussed at a future Work Session.

- DISCUSS THE POSSIBLE RELOCATION OF COUNTY ADMINISTRATIVE OFFICES TO THE FORMER DETENTION CENTER.

Mr. Melton presented his recommendation for relocating the non-judicial administrative offices from the White County Courthouse to the administrative side of the former White County Detention Center. Chairman Turner stated this would allow for additional space for the administrative offices as well as additional space for the judicial offices to expand into. He felt this would allow easier access for the citizens to the administrative offices. Commissioner Nix

mentioned prior plans of moving the administrative office to the upstairs of the Mauney Building, as his concern is which plan would utilize space efficiently and be useful long-term.

Mr. Melton indicated there was very little which needed to be done at the former detention center in order for the space to be ready for the administrative offices to be housed there as well as other opportunities for renovation in the jail area. Chairman Turner asked that Mr. Melton meet with the Road Department and develop a plan for accessing the rear of the Mauney Building and the former Detention Center from the Hulsey Road side through existing parking areas—as this would be especially important during and after the expansion of the Senior Center. Mr. Robert Hamrick, IT Director, stated he would provide a survey of the property to Mr. Melton.

There was a consensus that a vote would not be taken on this issue; however Mr. Melton would be advising the Board of Commissioners of all options available on the project.

- DISCUSS THE STATUS OF THE RECENT TRANSITION OF VARIOUS COUNTY POSITIONS FROM 1099 PAY METHOD TO W-2 PAY METHOD.

Mr. Melton stated 137 positions had been moved from a 1099 to a W-2 in the past seven (7) months at the direction of the County auditors, based on guidance from the IRS. He stated this movement was also based on an IRS audit of Gordon County – who had to pay back taxes due to positions who were not truly independent contractors being paid through a 1099. Mr. Melton indicated the IRS had been cracking down on folks other than independent contractors being paid with a 1099. Attorney Bill House concurred the County had handled this transition appropriately and was operating within the legal requirements with this transition.

Ms. Michelle Johnston, who serves on the Board of Equalization, stated she disagreed with this practice and would be forgoing the stipend due to her during the remainder of her term.

- DISCUSS ENROLLING IN THE COAST2COAST DISCOUNT PRESCRIPTION PROGRAM (AS PROMOTED BY ACCG) IN ORDER FOR UNINSURED AND UNDERINSURED WHITE COUNTY RESIDENT'S TO HAVE ACCESS TO THE DISCOUNT PROGRAM.

Ms. Shanda Smallwood, County Clerk / HR Director, presented the Coast2Coast Discount Prescription Drug Program which is being promoted by the Association County Commissioners of Georgia (ACCG) for Georgia counties to offer to the uninsured or underinsured residents in their county. She explained this is not insurance; however it is a volume discount method with no cost to the County or the user, and the County would be paid \$1.25 per prescription filled – with this payment not affecting the discount received. There was a consensus that approval of the Coast2Coast Rx Card Marketing Agreement would be placed on the consent agenda at the September 10, 2012 Regular Meeting.

- REVIEW THE AGENDA FOR THE SEPTEMBER 10, 2012 REGULAR MEETING.

The agenda for the September 10, 2012 Regular Meeting was reviewed as set and approved.

The Work Session was closed with the Board of Commissioners entering into a Called Meeting – see Called Meeting Minutes.

The minutes of the August 27, 2012 Work Session were approved by the Board of Commissioners.

August 27, 2012 - Work Session Minutes (continued)

September 10, 2012

s/Shanda Smallwood

Shanda Smallwood, County Clerk