

WHITE COUNTY BOARD OF COMMISSIONERS

WORK SESSION NOTES

MONDAY, OCTOBER 29, 2012 AT 4:30 P.M.

The purpose of work session is to discuss agenda items for the Regular Meeting to be held Monday, November 5, 2012 at 4:30 p.m.

The White County Board of Commissioners held a Work Session on Monday, October 29, 2012 at 4:30 p.m. in the Grand Jury Room of the White County Courthouse. Present at the meeting were: Chairman Travis Turner, Commissioner Terry Goodger, Commissioner Lyn Holcomb, Commissioner Edwin Nix, Commissioner Craig Bryant, County Manager Michael Melton, Finance Director Vicki Mays, and County Clerk Shanda Smallwood.

DISCUSS BIDS RECEIVED FOR THE FOLLOWING PROJECTS:

- WHITE COUNTY GOVERNMENT FACILITIES SIGN PROJECT;
Mr. Melton presented the bids received and a recommendation that the project be awarded to Accu-Grafix for an amount not to exceed \$6,380.00. Mr. Melton stated that Accu-Grafix was the lowest responsive bidder - their bid package was 100% complete and according to the specifications of the bid document. There was consensus that this item be placed on the consent agenda, to be awarded to ACCU-Grafix, for the November 5, 2012 Regular Meeting. It was determined that the expense for this project would be taken from the 2008 SPLOST Funds.
- UTILITY VEHICLE REPLACEMENT – WHITE COUNTY PARKS / YMCA;
Mr. Melton presented the bids received and recommended the bid be awarded to Nelson Tractor Company in the amount of \$11,094.16 with the expense to be taken from the 2008 SPLOST Fund. Shanda Smallwood, County Clerk, stated the insurance company (ACCG) had provided an \$8,000.00 reimbursement for the claim associated with the break-in at the Sports Complex, which resulted in the RTV being stolen. The RTV was eventually recovered and totaled. There was a consensus that this item be placed on the consent agenda, to be awarded to Nelson Tractor, for the November 5, 2012 Regular Meeting.
- ANNUAL HVAC MAINTENANCE CONTRACT FOR COUNTY BUILDINGS;
Mr. Melton explained that the bids for HVAC maintenance were received on Friday, October 26, 2012 and still needed to be evaluated; however staff would have a recommendation for the award of this contract at the November 5, 2012 Regular Meeting. This item was moved to the voting portion of the November 5, 2012 meeting agenda.
- ANNUAL PROPANE SUPPLY CONTRACT; AND
Mr. Melton presented the bids received and recommended the supply contract be awarded to Georgia Mountain Gas at \$1.20 per gallon. There was a consensus that this item would be placed on the consent agenda, to be awarded to Georgia Mtn Gas, for the November 5, 2012 Regular Meeting.

○ ROAD DEPARTMENT SPREADER BODY.

Ms. Rolann Smith, White County Road Department stated this project had been re-bid, as no bids were received initially. She indicated one bid had been received from Chandler Equipment in the amount of \$21,823.20. There was a consensus that this item be placed on the November 5, 2012 Regular Meeting consent agenda for award to Chandler Equipment with the project to be funded from 2008 SPLOST.

DISCUSS DEPARTMENT OF FAMILY & CHILDREN'S SERVICES OFFICE SPACE RENTAL AGREEMENT FOR FISCAL YEAR 2013.

Mr. Melton advised that he had asked the State to revise the present lease agreement to include a cancellation clause. He stated the agreement being presented did include a 150 day cancellation clause. There was some concern that the square footage listed within the document was incorrect. Mr. Melton stated he would speak with someone at the state regarding this. There was a consensus that this item would be placed on the consent agenda for approval on the November 5, 2012 Regular Meeting.

DISCUSS THE FOLLOWING BOARD APPOINTMENTS:

• ALCOHOL BEVERAGE COMMISSION

(3 APPOINTMENTS: FEBRUARY 1, 2013 – JANUARY 31, 2015);

There was a consensus that re-appointment of the following members would be placed on the November 5, 2012 consent agenda: Jane Ann Allison, Erford Allison, and Dickie Nix.

• PLANNING COMMISSION

(3 APPOINTMENTS: JANUARY 1, 2013 – DECEMBER 31, 2015)

There was a consensus that re-appointment of the following members would be placed on the November 5, 2012 consent agenda: Linda Dixon, Larry Freeman, and Bob Oliver.

• BOARD OF ASSESSORS

(1 APPOINTMENT JANUARY 1, 2013 – DECEMBER 31, 2015);

There was a consensus that the appointment of Michael Carter would be placed on the November 5, 2012 consent agenda.

• WHITE COUNTY BUILDING AUTHORITY

(1 APPOINTMENT: JANUARY 1, 2013 – DECEMBER 31, 2013);

There was a consensus that the re-appointment of Marc Greene would be placed on the November 5, 2012 consent agenda.

• AVITA COMMUNITY PARTNERS BOARD OF DIRECTORS

(1 APPOINTMENT: REMAINDER OF A TERM TO EXPIRE JUNE 30, 2015);

There was a consensus that the appointment of Sherrie Bryant would be placed on the November 5, 2012 consent agenda.

• HELEN / WHITE COUNTY CONVENTION & VISITORS BUREAU BOARD OF DIRECTORS (1 APPOINTMENT: REMAINDER OF A TERM TO EXPIRE JUNE 31, 2013);

There was a consensus that the appointment of Nita Decker would be placed on the November 5, 2012 consent agenda, AND

• JOINT DEVELOPMENT AUTHORITY (CHAIRPERSON OF DEVELOPMENT AUTHORITY – REMAINDER OF A TERM TO EXPIRE

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DECEMBER 31, 2014). There was a consensus that the appointment of Bob Oliver would be placed on the November 5, 2012 consent agenda.

DISCUSS REPAIR / RESURFACING PROJECT FOR PARKING AREAS AT THE WHITE COUNTY LIBRARY (CLEVELAND BRANCH) & WHITE COUNTY COURTHOUSE.

Mr. Keith Canup, White County Road Department, presented options for parking area repairs at the Courthouse and Cleveland Library Branch. He indicated quotes had been received for seal coating and restriping; however due to the extent of the damage those repairs would be very temporary. He recommended the patching and overlay of these areas be included in a SPLOST Work Package C which would be presented to the Board of Commissioners in late Winter with work to take place in the Spring. Mr. Canup stated that by combining this with the road resurfacing projects it would allow for a better price on the total project. The Board of Commissioners asked to add the paving of the back gravel parking area at the Courthouse in connection with the park concept drawing be included in the project as well.

DISCUSS CONSTRUCTION OF AN ACCESS ROAD AT THE HELEN HIGHWAY COMPLEX IN ORDER TO PROVIDE IMPROVED ACCESS TO THE FORMER DETENTION CENTER, LOWER LEVEL OF MAUNEY BUILDING, AND THE WHITE COUNTY SENIOR CENTER.

Mr. Keith Canup, White County Road Department, indicated he was looking at the possibilities of stretching the access road all the way to Hulsey Road; however he would have to work with the DOT on what requirements they would have for an additional driveway at this location. This project would also include a connector between the front side of the Mauney Building and the Health Department as well as the access road on the backside. The estimate presented was \$20,000.00 in materials with county forces doing the work and an additional \$10,000.00 for curb / gutter work which would be contracted out. Mr. Canup stated the curb / gutter work could be done this winter, then the roadbed could be graded, with the paving to be done in the Spring. There was a consensus that this item would be placed on the voting portion of the November 5, 2012 meeting agenda with the project to be funded with 2008 SPLOST funds.

DISCUSS WHITE COUNTY'S PROJECT LIST SUBMITTAL FOR 2013 LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) FROM THE GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT).

Mr. Keith Canup, White County Road Department, explained that due to the Transportation Investment Act (TIA) not passing in our region that the LMIG local match for the County increased from 10% to 30% - however with the project being recommended for FY 13, this increase would not affect the County since more than 30% of the project's cost (\$142,000.00 in prep work) had been spent preparing New Bridge Road for resurfacing. Mr. Canup stated that the funds allotted to White County by the LMIG formula would only cover enough for ½ of the road to be resurfaced (\$265,456.43 plus 30% match of \$79,636.93 = total LMIG funds of \$345,093.36). Mr. Canup stated the work would be done in June / July 2013. He requested the Board approve the forms needed to be submitted for the LMIG funds which would include their approval to utilize the funds for the leveling and resurfacing of ½ of New Bridge Road, with an additional \$329,543.57 from 2008 SPLOST to level and resurface the remainder of the road. Mr. Canup stated the County's LMIG project list had to be submitted by to DOT before January 1, 2014. There was a consensus that this item would be addressed at the November Work Session.

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Mr. Canup stated the single surface patching that had been done to this road in preparation of the resurfacing with the 2013 LMIG would only last a couple of years then the road would be returning to its prior condition.

DISCUSS OPTIONS FOR CERTIFICATES OF DEPOSIT AS DISCUSSED AT THE SEPTEMBER 24, 2012 WORK SESSION.

Chairman Turner stated that the Board asked Ms. Vicki Mays, Finance Director, to research other viable investment options, since the CD rates were so low. Ms. Mays presented options of money market accounts and the Georgia One Fund – however there was a consensus that the current CD needing to be awarded go to Mountain Valley Community Bank for a 12 month term at .110% interest and for this item to be placed on the consent agenda.

DISCUSS A RESOLUTION ADDING P.O.S.T. CERTIFIED RESERVE DEPUTIES – AS APPROVED BY THE WHITE COUNTY SHERIFF - TO WHITE COUNTY’S WORKER’S COMPENSATION COVERAGE.

Sheriff Neal Walden stated he was starting a reserve program and needed the participants to be covered by White County’s Worker’s Compensation Insurance. There was a consensus this item would be placed on the consent agenda for the November 5, 2012 Regular Meeting.

DISCUSS A RESOLUTION ADOPTING THE REVISED WHITE COUNTY LOCAL EMERGENCY OPERATIONS PLAN AS REQUIRED BY THE GEORGIA EMERGENCY MANAGEMENT AGENCY (GEMA).

Mr. David Murphy, E911/EMA Director stated the County’s Local Emergency Operations Plan was required to be revised every four years. He indicated that he had met with all departments who have support functions within the plan and all necessary changes had been made. He explained that once the County adopted the plan – both cities and the school board would also be considering adoption as well. There was a consensus that this item would be placed on the consent agenda for approval at the November 5, 2012 Regular Meeting.

DISCUSS ACCEPTANCE OF A GEORGIA EMERGENCY MANAGEMENT AGENCY (GEMA) GRANT FOR REPLACEMENT OF THE GENERATOR AT THE MAUNEY BUILDING.

Mr. David Murphy, E/911 / EMA Director informed the Board that the County had received a 75% (up to \$37,500.00) grant to replace the generator at the Mauney Building. He stated the funds for this project were included in the FY 13 budget. There was a consensus that approval of this item would be included on the consent agenda for the November 5, 2012.

DISCUSS APPOINTMENT OF A 2013 LEGISLATIVE COORDINATOR FOR WHITE COUNTY.

There was a consensus that this item would be placed on the consent agenda for the November 5, 2012 meeting – with Michael Melton being designated as White County’s Legislative Coordinator for the 2013 Legislative Session.

DISCUSS THE REQUEST MADE BY THE CLEVELAND CITY COUNCIL FOR AMENDMENT TO THE WHITE COUNTY ANIMAL CONTROL ORDINANCE, SECTION 10-95 ANIMAL NOISE – AS PERTAINS TO ANIMAL CONTROL ENFORCEMENT IN THE CITY OF CLEVELAND.

Mr. Melton stated he felt the issues which prompted the City of Cleveland's request (resident who could only produce one complaint for a barking dog issue) should be handled as noise issues not as animal control issues. He stated the department had only 2 full-time enforcement officers, who are maxed out handling animal control issues. Mr. Melton indicated his recommendation was to maintain the same level of service for animal control in both the incorporated and unincorporated areas of the County and if the City needed additional controls that this would be better addressed in the City's noise or nuisance ordinances. Ms. Pat Cooper, Chief Animal Control Officer, stated that approximately 12% of their calls annually were within the City of Cleveland under the current ordinance. There was agreement among the Board members that obtaining two complaints (as required by the current ordinance) should certainly be feasible in the City of Cleveland due to the dense population. There was a consensus that the Board of Commissioners was not in favor of considering the amendment of the White County Animal Control Ordinance in order to address barking dog complaints within the City of Cleveland with the criteria of only one complaint being required. Chairman Turner also addressed that the current Intergovernmental Agreement for the provision of Animal Control Services in the incorporated portions of White County needed to be renewed.

DISCUSS THE ADDENDUM #1 TO THE FY 2013 CONTRACT WITH LEGACY LINK, INC. FOR THE NUTRITION PROGRAM SERVICES AT THE WHITE COUNTY SENIOR CENTER.

Mr. Melton stated this addendum reflected a \$.07 difference in the cost of each meal at the Senior Center based on what was originally submitted for the FY 13 contract. There was consensus that this document be placed on the consent agenda for approval at the November 5, 2012 Regular Meeting.

MR. KEVIN HAMBY, CHA / SPLOST MANAGER, TO PRESENT THE MONTHLY 2008 SPLOST UPDATE.

(See Attached Presentation)

Commissioner Bryant asked for an explanation as to why the final bill for Goldberg (Architect for Jail Project) had not been paid. Mr. Hamby explained this was due to some design issues that had come up and Mr. Melton had sent a letter to Mr. Goldberg stating this final invoice would be held until the issues were resolved and stating the costs the County had absorbed in correcting these items. Sheriff Neal Walden stated there had been issues with humidity and the HVAC system, however this seemed to be correcting itself and there were issues with the generator exhaust location which had been addressed (Mr. Hamby stated the invoice for those repairs was received today). Mr. Melton stated his letter requested consideration on the final invoice for the expenses the County had absorbed and he had not received a reply to date. Mr. Melton stated he would contact Mr. Goldberg.

REVIEW THE AGENDA FOR THE REGULAR MEETING TO BE HELD MONDAY, NOVEMBER 5, 2012 AT 4:30 P.M.

Agenda was reviewed.

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Commissioner Goodger stated the White County Historical Society would be getting a bronze statue of a gold miner which would be placed on the north side of the historic courthouse. Mr. Goodger stated he wanted the County to pay for the base needed for the statue – which would cost approximately \$2,000.00 and could come from the tourism product development portion of the Hotel / Motel Taxes. Mr. Melton stated he would take care of the project.

The minutes of the October 29, 2012 Work Session were approved by the Board of Commissioners.

November 5, 2012

s/ Shanda Smallwood
Shanda Smallwood, County Clerk