

WHITE COUNTY BOARD OF ASSESSORS

Meeting Minutes

March 9, 2016

9:00 A.M.

The White County Board of Assessors held a regular meeting on Wednesday, March 9, 2016. In attendance were Board Chairman Roy Johnson, Board Member Warren Glover, Board Member Adrian Medley, Chief Appraiser Bryan Payne and Secretary Jennifer Saxon.

CALL TO ORDER

- Board Chairman Roy Johnson called the meeting to order at 9:00 a.m.

INVOCATION

- The invocation was delivered by Chairman Johnson.

MINUTES

- The Board reviewed and signed the minutes from the February 10, 2016 regular meeting. A motion was made by Board Member Warren Glover to approve the minutes with a second from Board Member Medley and the motion was carried by consensus vote.

OFFICE UPDATE

- Chief Appraiser Bryan Payne updated the Board to the status of homesteads, fieldwork and applications which are being processed in the office currently. Chief Appraiser Payne stated that work is up to date and that assessment notices should be on schedule for mailing on May 2, 2016.
- Chief Appraiser Payne also informed the Board that Field Appraiser Rob Messmore was attending Course V – The Cost Approach to Value class with the Department of Revenue this week.
- Chief Appraiser Payne stated that the FY 2017 budget was submitted to the Finance Director on March 1, 2016 and that the budget retreat would be held in April.

OLD BUSINESS

- 2016 Policy & Procedures Review: Secretary Jennifer Saxon presented the Policy and Procedure Resolution for signatures to the Board. The Policy and Procedures manual for 2016 is now complete.

NEW BUSINESS

- **070-017 Transfer of Conservation Property to LLC:** Mr. and Mrs. James A. and Carolyn K. Bralley own the parcel identified as 070-017 which consists of 216.23 total acres with 172.23 acres of that being subject to conservation use assessment. Mr. and Mrs. Bralley have transferred the parcel ownership to Landsong Properties, LLC, a limited liability company of which Mr. and Mrs. Bralley are the sole members. The Bralleys have requested that the Board review the deed and LLC documents to insure that the transfer does not constitute a breach of the covenant. Board Member Medley made a motion to have a letter drafted to the Bralleys stating that the transfer does not constitute a breach, with a second from Board Member Glover and the motion was carried by consensus vote. Secretary Saxon stated that she would prepare and mail said letter.
- **Chief Appraiser Annual Review:** The Board has tabled Chief Appraiser Payne’s review until the April meeting in order to verify the proper procedures necessary to enter into executive session.

APPEALS

- **Black, Don – Ford F250 XL:** The Department of Revenue value for the vehicle is \$14,525. Mr. Black provided a qualified bill of sale for \$6,500. Board Member Medley made a motion to set the value at \$6,500, with a second from Board Member Glover and the motion carried by consensus vote.
- **Griffis, Wendy – 2009 Chrysler Town & Country** The Department of Revenue value for the vehicle is \$14,225. Ms. Griffis provided a qualified bill of sale for \$8,616. Board Member Medley made a motion to set the value at \$8,616, with a second from Board Member Glover and the motion carried by consensus vote.
- **Hannah, Jeffrey – 2007 Ford Ranger:** The Department of Revenue value for the vehicle is \$5,650. Mr. Hannah provided a qualified bill of sale for \$1,000. Board Member Medley made a motion to set the value at \$1,000, with a second from Board Member Glover and the motion carried by consensus vote.
- **Hunter, Scott – 2008 Ford F450:** The Department of Revenue value for the vehicle is \$15,900. Mr. Hunter provided a qualified bill of sale for \$5,500. Board Member Medley made a motion to set the value at \$5,500, with a second from Board Member Glover and the motion carried by consensus vote.

E & R SIGNATURES

- The Board signed the following Error & Releases:

E & R NAME	M&P NUMBER	FORM NUMBER	TYPE
LONDON, THOMAS DANIEL	077-091-001	2016-M-016	MOBILE HOME
GREENWAY, RICHARD	050C-023-001	2016-M-017	MOBILE HOME
BLACK, DANIEL	049C-111-001	2016-M-018	MOBILE HOME
LONDON, THOMAS DANIEL	077-091D	2015-R-036	REAL PROPERTY
LONDON, THOMAS DANIEL	077-091D	2015-R-037	REAL PROPERTY
LONDON, THOMAS DANIEL	077-091D	2015-R-038	REAL PROPERTY

ADJOURNMENT

- Board Member Glover made a motion to adjourn at 9:40 a.m. with a second from Board Member Medley. The motion carried by consensus vote and the meeting was adjourned.

Approved this _____ day of April, 2016.

Roy Johnson, Chairman

Warren Glover

Adrian Medley