

WHITE COUNTY BOARD OF ASSESSORS

Meeting Minutes

January 11, 2017

9:00 A.M.

The White County Board of Assessors held a regular meeting on Wednesday, January 11, 2017. In attendance were Board Chairman Roy Johnson, Board Member Warren Glover, Board Member Bill Schofill, Chief Appraiser Bryan Payne and Secretary Jennifer Saxon.

CALL TO ORDER

- Board Chairman Roy Johnson called the meeting to order at 9:00 a.m.

INVOCATION

- The invocation was delivered by Board Secretary Jennifer Saxon

Election of 2017 Chairman

- Board Member Warren Glover nominated Roy Johnson to remain as the Board Chairman for 2017. Mr. Johnson accepted the nomination and by consensus vote the motion was carried.

Election of 2017 Secretary

- Board Chairman Roy Johnson made a motion to re-appoint Jennifer Saxon as 2017 Board Secretary. Board Member Glover seconded the motion and by consensus vote the motion was carried.

MINUTES

- The Board reviewed and signed the minutes from the December 14, 2016 regular meeting. A motion was made by Board Member Glover to approve the minutes with a second from Board Chairman Johnson. By consensus vote the motion was carried.

OFFICE UPDATE

- Newspaper Ads for 2017: Secretary Saxon presented copies of the 2017 meeting schedule ad and the 2017 filing procedures public service article to the Board. The ads ran in the January 5th edition of the White County News. Copies of the ads are attached to these minutes.
- 2018 FY Budget: Chief Appraiser Payne informed the Board that the 2018 FY budget is due to Finance on February 15, 2017. The budget will be prepared for approval at the February Board meeting to be held February 8, 2017.
- Personal Property Return Forms: Chief Appraiser Payne informed the Board that the personal property return forms had been processed and mailed by SouthData on Monday, January 9th, 2017.

OFFICE UPDATE – Contd.

- **Request to Reconfigure Conference Room:** Chief Appraiser Payne asked if the conference room area of the office could be reconfigured in order to have a larger meeting space. The walls throughout the office are temporary walls which were constructed while the previous tenant occupied the office, however, the layout does not provide the most effective use of space for the Assessors staff. Chairman Johnson suggested that Chief Appraiser Payne contact Mr. Ken Payne, Maintenance Director, and schedule a walk-through to determine the amount of work which would be necessary to make the changes.

OLD BUSINESS

- There was no old business to discuss.

NEW BUSINESS

- **032-107/032-107A – Gerald Sims CUVA Adjustment:** Mr. Gerald Sims sold parcel 032-107A, the site of Yonah Bowl and Skate, contingent on an adjustment to the acreage of the adjoining parcel 032-107 to include the septic field lines. Parcel 032-107 is currently under Conservation Use Assessment. Mr. Sims has asked the Board to review the amended plat and allow the corrections to the property without a breach of the covenant. Upon review of the parcels, Board Member Glover made a motion to approve the reconfiguration of acreage without breach, with a second from Board Chairman Johnson and by consensus vote the motion was carried.
- **2017 Policy And Procedure Manual:** Secretary Saxon presented the 2017 first draft of the Policy And Procedure manual to the Board for review. Secretary Saxon asked the Board to review the manual and make any changes necessary before the February meeting.

APPEALS

- **Snyder, Dean – 2007 Infiniti M35:** The Department of Revenue value for the vehicle is \$7,875. This is a “birthday” tax appeal. Mr. Snyder provided an opinion of value for the vehicle based on mileage and condition of \$4,800. Board Member Glover made a motion to set the vehicle value at \$4,800, with a second from Board Chairman Johnson and the motion carried by consensus vote.
- **West, Robert – 2015 Chevrolet Impala LT:** The Department of Revenue value for the vehicle is \$20,950. Mr. West provided a qualified bill of sale for \$13,033. The vehicle has a salvaged title. Board Member Glover made a motion to set the vehicle value at \$13,033, with a second from Board Chairman Johnson and the motion carried by consensus vote.
- **Umnus, Charles Lee – 2001 Harley Davidson FLHRCI:** The Department of Revenue value for the vehicle is \$6,300. Mr. Umnus provided a qualified bill of sale for \$3,000. The motorcycle is missing parts and in need of extensive restoration. Board Member Glover made a motion to set the motorcycle value at \$3,000, with a second from Board Chairman Johnson and the motion carried by consensus vote.

E & R SIGNATURES

- The Board the following Error and Releases:

E & R NAME	M&P NUMBER	FORM NUMBER	TYPE
OUTDOOR DUNLAP	P0070034	2016-P-023	PERSONAL PROPERTY
FAIRWAY OUTDOOR	P0072692	2016-P-024	PERS PROPERTY NOD
CLASSICS	P0069047	2016-P-025	PERSONAL PROPERTY
HALL, LINDA	C01F-042-001	2017-M-001	MOBILE HOME
129 MHP LLC	049C-051-014	2017-M-002	MOBILE HOME

ADJOURNMENT

- Board Member Glover made a motion to adjourn at 9:22 a.m. with a second from Board Chairman Johnson. The motion carried by consensus vote and the meeting was adjourned.

Approved this _____ day of February, 2017.

Roy Johnson

Warren Glover

William Schofill