

WHITE COUNTY BOARD OF ASSESSORS

Meeting Minutes

February 14, 2018

9:00 A.M.

The White County Board of Assessors held a regular meeting on Wednesday, February 14, 2018. In attendance were Board Chairman Roy Johnson, Board Member Warren Glover, Board Member Bill Schofill, Chief Appraiser Bryan Payne and Secretary Jennifer Saxon.

CALL TO ORDER

- Board Chairman Roy Johnson called the meeting to order at 9:00 a.m.

INVOCATION

- The invocation was delivered by Board Chairman Johnson.

MINUTES

- The Board reviewed and signed the minutes from the January 10, 2018 regular meeting. A motion was made by Board Member Warren Glover to approve the minutes with a second from Board Member Bill Schofill. By consensus vote the motion was carried.

OFFICE UPDATE

- Budget Summary: Chief Appraiser Payne updated the Board on the 2018 FY budget status. The target percentage is 41% and we have 48% remaining.
- Monthly Sales Report: Chief Appraiser Payne informed the Board that there would not be enough 2018 sales keyed into the system to generate a report this month. The focus at this time is on the 2017 sales data, which reflects that the overall base rate needs to be increased. Currently, the base rate is \$62/SF, Chief Appraiser Payne stated that preliminary data indicated the base rate should be closer to \$72/SF. Chief Appraiser Payne told the Board that he would have more detailed information at the March meeting.
- 2017 Deed Processing/Building Permit Update: Chief Appraiser Payne presented the Board with charts showing a breakdown of deeds and building permits processed in 2017 for the 2018 assessment year. That printout is attachment 1 to these minutes.
- Board Room Renovation: Chief Appraiser Payne provided a sketch prepared by Maintenance Director Ken Payne showing the proposed office renovation. Per County Administrator Michael Melton's direction, the funds request for the remodel will be included in the 2019FY budget under Capital Outlay. This will be the second fiscal year that the funds have been requested for the remodel.

OLD BUSINESS

- Approval of the 2018 Policy & Procedure Manual: Secretary Saxon stated that she had made two corrections to the manual – her title was corrected to Deputy Chief Appraiser per Chairman Johnson’s review; and the dates for CAVEAT were updated to May 15-17, 2018 per information received from the University of Georgia. The Board requested no other amendments to the policy. A motion was made by Board Member Glover to approve the 2018 Policy & Procedure Manual, with a second from Board Member Schofill and the motion carried by consensus vote.

NEW BUSINESS

- 2019FY Budget Review and Approval: Chief Appraiser Payne presented the 2019FY Budget to the Board for review and approval. Chief Appraiser Payne explained that the total budget increased based on the 2.5% cost of living raise implemented by the Board of Commissioners in December as well as a \$55 increase to Dues; a \$30 increase to Equipment Leases; a \$130 increase to Subscriptions and a \$60 increase to Phone Expense. The proposal includes a \$17,350 request for a personal property audit and a \$4,000 Capital Outlay request for office remodeling. There was a brief discussion regarding the per diem for the Board, at which time Chairman Johnson advised Chief Appraiser Payne to conduct some research to see what was currently considered customary for Board pay. Board Member Schofill made a motion to approve the budget as is, and if research indicated a change in per diem was warranted it would be at Chief Appraiser Payne’s discretion to make those changes before the budget submission on February 20, 2018. Board Member Glover seconded that motion, and it was carried by consensus vote.

2018 CONSERVATION USE APPROVALS/DENIALS

- The Board signed the following 2018 Conservation Use Applications:

TAXPAYER NAME	M/P #	APPROVED / DENIED	TAXPAYER NAME	M/P#	APPROVED / DENIED
BARDENWERPER, TAMERA	005-015F	APPROVED	KIMSEY, CHESTON B III/LORI S	058D-001	APPROVED
MATTHEWS, ALEX	064-079	APPROVED	MOAD, MOHAMED	060D-033	APPROVED
TYSON, JULIA/JOHN	032-125	APPROVED	WHITE CO SADDLE CLUB	061-003	APPROVED
GILREATH, EARL JR.	022-079	APPROVED	CLEVELAND HOME RENTALS LLC	061-085	APPROVED
BARNHART, KEVIN/LINDA	018-092B	APPROVED	MEADERS, JERRY F	062-162	APPROVED
STOICA, GEORGIANNA HERA	074-130	APPROVED	DORSEY, BENNY/FRANKIE	064-059	APPROVED
TRUELOVE, RONALD	004-127	APPROVED	PALMER, BARRY V	064-060	APPROVED
TRUELOVE, RONALD	005-019	APPROVED	VU FAMILY FARM LLC	064-078B	APPROVED
TRUELOVE, RONALD	005-020	APPROVED	CHASTAIN, EDWIN/BARBARA	070-097	APPROVED
HERRIN, VICKIE PAMELA	017-019	APPROVED	BAIRD, CECIL / JENNIFER	070-337A	APPROVED
CLAY, LEWELL MILTON/JUDITH	019-249	APPROVED	WILLIAMS, EDWARD PERKINS	071-093	APPROVED
MCINTYRE, TERRY/SABRA	019-275	APPROVED	FORDHAM, ROBERT G/GERALDINE W	071-094	APPROVED
HOWARD, BILLY JEFF	021-055	APPROVED	ROCHE, KATHERINE M/BEAVEN	071-140	APPROVED
SPENCER, IRENE HELTON	022-126	APPROVED	TOLER, JAMES C/MURIEL C	072-276	APPROVED
MIZE, TAMMY/GERALD	022-126B	APPROVED	WILEY, BO / MICHELLE	073C-086	APPROVED
W G FARMS LLC	023-075	APPROVED	CHAMBERS, WAYNE L	074-165	APPROVED
PARDUE, WESLEY B ESTATE	032-146	APPROVED	LOUDERMILK, JOYCE ODINE	074-175	APPROVED
THOMAS, LARRY	035-003	APPROVED	GRIST, GARY S / NANCY H	075-046	APPROVED
JLG PROPERTIES, LLLP	035-080	APPROVED	MORRISON, JOE / CHERRI	076-078	APPROVED
ABERNATHY, SIDNEY	041-012	APPROVED	CANNON, STEVE	076-126	APPROVED
DEAN, JASON/TAMMY	042C-053B	APPROVED	BOGGS, JIMMY	077-059	APPROVED
BLACK, JASON FRANK	044D-071	APPROVED	NELMS, FRED	078-050	APPROVED
BRAFFORD, MANLEY/NANCY ESTATE	045A-041	APPROVED	ABAD, FERNANDO/JULIANNE	083-017	APPROVED
CHAMBERS, OREM W REV LIVING TRUST	045C-037	APPROVED	KAISER, DUANNE R/ MICHAEL A	083-042	APPROVED
CATHEY, EDWIN FRANK/JOSEPH ALLEN	046-009	APPROVED	IRVIN, NORMA J	089-057	APPROVED
FITZPATRICK, BERTIE MAE	048D-025	APPROVED	GRAGG, LINDA	090-044A	APPROVED
CONNER, KEITH/HANDLEY, HEATHER	049-120F	APPROVED	GOLDEN, JEFF M IV	090-080B	APPROVED
GILBERT, PAMELA	049C-148	APPROVED	FORTNER, ROGER LEWIS	090-086	APPROVED
ADAMS-NIX, ASHLEY BROOKE	058-031	APPROVED	KEENAN, HAYWARD FAMILY TRUST	090-132	APPROVED

APPEALS

- Burbage, Andrew – 2003 Ford F250: The Department of Revenue value for the vehicle is \$6,800. Mr. Burbage provided a qualified bill of sale for \$6,000. Board Member Glover made a motion to set the vehicle value at \$6,000, with a second from Board Member Schofill and the motion carried by consensus vote.
- Clough, Jeremy – 1995 Chevrolet Corvette: The Department of Revenue value for the vehicle is \$5,375. Mr. Clough purchased his tag on October 5, 2017. His deadline to appeal the value was November 19, 2017. Because Mr. Clough missed the last date to appeal, the Board took no action.
- Farmer, Ricky – 1995 Ford F450: The Department of Revenue value for the vehicle is \$5,489. Mr. Farmer provided a qualified bill of sale for \$4,500. Board Member Glover made a motion to set the vehicle value at \$4,500, with a second from Board Member Schofill and the motion carried by consensus vote.
- Lewis, Mike – 1996 Dutch Star M3455 RV: The Department of Revenue value for the vehicle is \$18,250. Mr. Lewis provided a qualified bill of sale for \$10,000. Board Member Glover made a motion to set the vehicle value at \$10,000, with a second from Board Member Schofill and the motion carried by consensus vote.
- Meaders, Michael – 2015 GMC Yukon XL: The Department of Revenue value for the vehicle is \$32,950. Mr. Meaders provided a qualified bill of sale for \$26,501. Board Member Schofill made a motion to set the vehicle value at \$26,501, with a second from Board Member Glover and the motion carried by consensus vote.
- O’Kelly, Danny – 1998 GMC Sonoma: The Department of Revenue value for the vehicle is \$2,000. Mr. O’Kelly provided a qualified bill of sale for \$500. Board Member Glover made a motion to set the vehicle value at \$500, with a second from Board Member Schofill and the motion was carried by consensus vote.
- Schannon, Morgan – 2000 Ford F150: The Department of Revenue value for the vehicle is \$1,675. Mr. Schannon provided a qualified bill of sale for \$500. Board Member Glover made a motion to set the vehicle value at \$500, with a second from Board Member Schofill and the motion was carried by consensus vote.
- Stapleton, Patrick – 2014 Chevrolet K250 HD: The Department of Revenue value for the vehicle is \$42,150. Mr. Stapleton provided a qualified bill of sale for \$35,000. Board Member Glover made a motion to set the vehicle value at \$35,000, with a second from Board Member Schofill and the motion was carried by consensus vote.

E & R SIGNATURES

- The Board signed the following Error and Releases:

E & R NAME	M&P NUMBER	FORM NUMBER	TYPE
KLEIN, WAYNE	P0069874	2017-P-019	PERSONAL PROP
THOMAS, TIFFANIE	019-139-001	2018-M-001	MOBILE HOME
CONRAD, CHESTER	077-136-001	2018-M-002	MOBILE HOME
DESTREWSON PROPERTIES	065-093A-001	2018-M-003	MOBILE HOME
GREEN, MARK	019-290-001	2018-M-004	MOBILE HOME
LONDON, THOMAS (BO)	077-091D-001	2018-M-005	MOBILE HOME
HOLCOMB, FRED	049-006-001	2018-M-006	MOBILE HOME
WILEY, DENNIS	017-183-001	2018-M-007	MH NOD
LAMARRE, DEBRA	047D-049-001	2018-M-008	MH NOD
DORSEY, IRENE	042C-025-001	2018-M-009	MOBILE HOME
CRUMLEY, GREG	062-080-001	2018-M-010	MOBILE HOME
PRUITT, RUSSELL	022-052C-003	2018-M-011	MOBILE HOME
PRUITT, RUSSELL	022-052C-004	2018-M-012	MOBILE HOME
PRUITT, RUSSELL	022-052C-005	2018-M-013	MOBILE HOME
LAMB, ZACKERY	022-052C-001	2018-M-014	MH NOD
LAMB, ZACKERY	022-052C-002	2018-M-015	MH NOD
LAMB, ZACKERY	022-052C-003	2018-M-016	MH NOD
PACAS, LINDA	050-089-001	2018-M-017	MOBILE HOME
LONDON, BOBBIE	019-001-001	2018-M-018	MOBILE HOME
LONDON, BOBBIE	019-001A-001	2018-M-019	MOBILE HOME
LONDON, BOBBIE	019-001B-001	2018-M-020	MOBILE HOME

ADJOURNMENT

- Board Member Schofill made a motion to adjourn at 10:15 a.m. with a second from Board Member Glover. The motion carried by consensus vote and the meeting was adjourned.

Approved this 14th day of March, 2018.

Roy Johnson

Warren Glover

William Schofill

2017 DEED SUMMARY			
MO.	TOTAL DEEDS WORKED	TOTAL DEEDS W/ TRANSFER TAX	TOTAL QUALIFIED DEEDS
JAN	130	72	46
FEB	162	78	44
MAR	214	106	71
APR	131	69	38
MAY	218	115	70
JUN	205	114	77
JUL	120	74	54
AUG	179	110	60
SEP	171	91	58
OCT	146	80	47
NOV	171	91	58
DEC	179	86	62
TOTALS	2,026	1,086	685

2017 PERMIT SUMMARY			
COUNT	TYPE	COUNT	TYPE
2	AG OBF	86	NEW RESIDENTIAL
30	NEW COMMERCIAL	1	OBF REMODEL
6	COMMERCIAL ADDITIONS	30	RESIDENTIAL ADDITIONS
6	COMMERCIAL MISC.	1	RESIDENTIAL DEMOLITION
6	COMMERCIAL OBF	1	RESIDENTIAL HVAC
9	COMMERCIAL REMODEL	120	RESIDENTIAL OBF
1	RESIDENTIAL DECK REPAIR	25	RESIDENTIAL REMODEL
28	RESIDENTIAL ELECTRICAL	11	RESIDENTIAL REPAIR
11	EXEMPT	3	RV ADDITIONS
2	HANDICAP RAMPS	1	RV ELECTRICAL
1	AIRPLANE HANGAR	15	RV LOCATION
1	MOBILE HOME ADDITION	61	RV OBF
50	NEW MOBILE HOMES	1	RV REMODEL

TOTAL PERMITS PROCESSED FOR 2017: 509