

**WHITE COUNTY
COMMERCIAL BUILDING PERMIT CHECKLIST**

Owner/Applicant _____ Reviewed by _____ Date _____

_____ **SEPTIC/SEWER PERMIT** approval is required from the White County Health Department or City of Cleveland for systems for all new structures or additional construction to existing facility or to verify no encroachment on existing systems or individual replacement areas. (Environmental Health Dept. 706-348-7698) (City of Cleveland 706-865-2017)

_____ **APPROVED PLAT** --All plats must be stamped by the Planning Commission or a stamped and recorded copy by the White County Clerk of Court (706-865-2613)

- (1) Show location of new proposed structure and all existing structures on plat
- (2) Show location of driveway
- (3) Show setbacks from property lines
- (4) Show distance from any creeks, streams, branches, rivers, etc.

_____ **LAND DISTURBANCE EXEMPTION**

_____ **DRIVEWAY PERMITS** (driveways installed on County or State right of way)

_____ White County Public Works – 675 Truelove Rd (706-865-2510)

_____ Georgia Dept. of Transportation – Albert Reid Rd (706-348-4848)

_____ Private Road (no permit required for private roads)

_____ **COMPLETED PERMIT APPLICATION**

_____ **ARCHITECTURAL / ENGINEERED DRAWINGS REQUIRED**

(Stamped as applicable per OCGA 43-4-14)

_____ **OWNER AUTHORIZATION FORM**

_____ **CONTRACTOR AFFIDAVIT** (including sub-contractors)

_____ **COPY OF CONTRACTOR'S STATE LICENSE, DRIVER'S LICENSE,
& BUSINESS LICENSE**

****NOTE**** Sub-contractors must register their state licenses with our office.

WHITE COUNTY BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL (NEW) CONSTRUCTION (includes basements, covered porches, attached garages-carports)

BUILDINGS MOVED TO SITE:

0-200 sq ft	\$30.00
201-2500 sq ft	\$30.00 + \$.15 per sq ft over 200 sq ft
2501-5000 sq ft	\$375.00 + \$.12 per sq ft over 2500 sq ft
5001 or more sq ft	\$800.00 + \$.10 per sq ft over 5000 sq ft

OTHER RESIDENTIAL- ACCESSORY STRUCTURES (detached garages-carports, storage sheds, open decks)

ADDITIONS, MODIFICATIONS, REPAIRS, OR RENOVATIONS

0-250 sq ft	\$15.00
251-5,000 sq ft	\$.06 per sq ft
5001-10,000 sq ft	\$300.00 plus \$.05 per sq ft above 5,000 sq ft
10,001 or more sq ft	\$550.00 plus \$.04 per sq ft above 10,000 sq ft

MECHANICAL FEES: RESIDENTIAL COMMERCIAL

Electric	\$45.00	\$70.00
Mechanical	\$45.00	\$70.00
Plumbing	\$45.00	\$70.00
Fuel Gas	\$45.00	\$70.00

COMMERCIAL-New Construction, Remodel, Alterations and Repairs

0-250	\$30.00 (under roof)	\$20.00 (open area)
251-or more	\$.12 sq ft (under roof)	\$.08 sq ft (open area)

NON-RESIDENTIAL OCCUPANCY PERMIT-New businesses changing the use of the existing structure, suite, or space that requires a certificate of occupancy but not having to make changes per the International Building Code.

Fee: \$60.00

AGRICULTURE- FARM OR FARM ACCESSORY BUILDING:

Fee: \$35.00 plus any applicable utility fees listed above

PLAN REVIEW FEES:

Buildings 5000 sq ft or more.....	\$100.00
Three or more retail stores or offices.....	\$100.00
All group assembly, educational, institutional, hotels, motels and boarding houses; apartments, etc.....	\$100.00
All others.....	\$ 50.00

MANUFACTURED HOMES:

Building permit fee	\$100.00
Electric/mechanical/plumbing	\$135.00
Fuel Gas	\$ 45.00
Inspection Fee	\$ 25.00

RV PARKS-Concrete pads and driveway:

0-250 sq ft	\$30.00
251 sq ft or more	\$.08 per sq ft
Location site permit (RV)	\$25.00

RV PARK STRUCTURES-New, additions, storage, decks and porches:

0-250 sq ft	\$15.00
251 sq ft or more	\$.06 per sq ft

COUNTY ROAD ACCESS PERMIT (DRIVEWAY).....\$150.00

PERMIT RENEWAL FEE: (1 year):.....\$100.00

A building permit for any proposed work shall expire 12 months from the date of issuance or if the work authorized by such permit is suspended or abandoned for a period of six months after the work is commenced. Renewals shall be limited to one 12-month renewal per permit.

PERMIT ISSUED BY	DATE	PERMIT #	TOTAL FEES
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WHITE COUNTY BUILDING PERMIT APPLICATION

OWNER NAME: _____ PERMIT# _____

OWNER'S EMAIL ADDRESS: _____ PHONE# _____ CELL# _____

ADDRESS: _____ CITY/STATE/ZIP _____

WHAT DO YOU WANT TO BUILD?

THIS JOB IS: (check all that apply)

RESIDENTIAL COMMERCIAL AGRICULTURAL ACCESSORY MANUFACTURED HOME

NEW BUILDING ADDITION ALTERATION/REPAIR/ REMODEL RE-PERMIT

CHECK ALL THAT APPLY:

Building Electrical Plumbing HVAC Gas

SITE ADDRESS: _____
MAP & PARCEL# _____ LOT # _____ SUBDIVISION: _____
DIRECTIONS: _____

CONTRACTOR INFORMATION:

Contractor name: _____ Phone# _____ Cell# _____
Company name: _____ Address: _____
Applicant: _____ Phone# _____ Cell# _____

FILL IN SQUARE FOOTAGE OF EACH:

1st LEVEL: _____ GARAGE: _____ STORAGE: _____ COVERED PORCHES _____
2ND LEVEL: _____ CARPORT: _____ PATIO: _____ DECKS: _____
BASEMENT: _____ OTHER: _____
POWER COMPANY: HEMC _____ or GEORGIA POWER _____

PROJECT DETAILS:

of floors _____, total rooms _____, # bedrooms _____, #bathrooms _____, # of buildings _____, #unit's _____,
Total fireplaces _____, Fireplace type: metal _____ or masonry _____ (poured walls over 9 ft will require a design),
Are other buildings/structures on property? _____. If yes list all: _____
Is any part of building site in a Flood Zone? _____. If yes, Elevation Certificate is required.

I, hereby affirm that the above information is true and correct. I have read and understand the regulations and requirements for the above construction.

Owner/Applicant signature

Date

White County Official Code: Section 14.78 Permits.. b. Time Limitations. A building permit for any proposed work shall expire twelve (12) months from the date of issuance or if the work authorized by such permit is suspended or abandoned for a period of six (6) months after the time the work is commenced.

OFFICE USE ONLY: ZONING _____ ACERAGE _____ INITIALS _____ DATE _____

OWNER AUTHORIZATION FORM

WHITE COUNTY, GA

I hereby attest that I am the owner of the property described as follows:

Address: _____

Shown on the final plat or tax records of White County, which is the subject matter of the attached application for a building permit.

I hereby authorize that I am the person named below to act as the agent/contractor in the pursuit of a building permit for this property.

NAME OF AGENT (OWNER)/CONTRACTOR _____

ADDRESS _____

CITY, STATE, ZIPCODE _____

TELEPHONE NUMBER _____

SIGNATURE OF OWNER

DATE

OWNER'S ADDRESS

NOTARY PUBLIC

MY COMMISSION EXPIRES



WHITE COUNTY CONTRACTOR AFFIDAVIT

White County Building & Inspections 706-865-6496 office
1241 Helen Hwy., Suite 220 706-348-7959 fax
Cleveland, GA 30528

THIS FORM MUST BE COMPLETED IN FULL, SIGNED, AND SUBMITTED TO THE BUILDING & INSPECTION DEPARTMENT BEFORE WORK MAY COMMENCE.

Licensed Contractor: ____ Individual ____ Qualifying Agent

State License Copy Driver's License Copy

Name of licensed person: _____ Phone # _____

Company name: _____

Check one: General Contractor Electric HVAC Plumbing Gas

State license number: _____

Project location: _____

Project owner: _____

I, the undersigned, being a contractor of above listed project, do hereby affirm that all information on this form and accompanying documents are true and correct. This is to certify that I am responsible for the installation of the above listed service and compliance with the applicable International Code, as adopted and amended by the Official Code of Georgia, for building as it applies to this installation.

In the event of any change in my status on this application, I understand that I will be held responsible for this job until the White County Building & Inspection Department has been notified in writing of this change.

Under penalty of law, I, _____, swear that the above information is true, correct and complete.

_____ (Signature) Date: _____

White County Planning and Development

Statement of Exemption
Land Disturbance Activities

I, _____ do hereby request exemption of a Land Disturbance Permit under Section III, subsection 8, of the White County Soil and Erosion Resolution.

Project Location _____

Land to be disturbed _____

Amount of land to be disturbed _____

I hereby certify that there are no State Waters within 200 feet of the area of land disturbance. I understand that exemption from the permit does not exempt me from the application of soil and erosion measures and that I agree to follow Best Management Practices as set forth by the above resolution.

I understand that any exemptions given will apply to this project only, and to only those items listed above. Should this project exceed the listed amount of area disturbed, I will notify the White County Planning and Community Development Department of any changes.

Signature of Land Owner

Date

Notary

Date

My commission expires on _____
of _____.

(Seal)