

White County - Yonah Preserve Park Improvements

Non-Mandatory Pre-Proposal Meeting

Thursday, December 14, 2017 at 11:00 a.m.

A non-mandatory pre-proposal meeting for the Yonah Preserve Park Improvements Project was held on Thursday, December 14, 2017 at 11:00 a.m. in the Board Room at the White County Administration Building.

All attendees signed in (see attached sign in sheet).

White County Board of Commissioners Chairman Travis Turner thanked everyone for attending the meeting and introduced County Commissioner Terry Goodger, County Manager, Michael Melton, SPLOST Project Manager Kevin Hamby, John Stover Project Manager Carter & Sloope, and Shanda Murphy County Clerk.

Mr. Hamby reviewed the Request for Proposals (RFP) document and the contract document.

Errors in the Request for Proposals (RFP) document were noted in section 1.3 and section 1.6. It was agreed that an addenda would be issued to correct these errors. An error on the contract document under the Special Conditions was noted in section 1.1.1. It was agreed that an addenda would be issued to correct this error.

Mr. Stover reviewed the project specifications and project plans. He did note that as a result of the permitting process, there would be minor revisions to the ENS plans and electrical / water supply / septic system plans. He stated that Georgia Power was the electricity service supplier.

Mr. Clark McDonald and Mr. C.J. McDonald with Charles Black Construction Company asked for clarification on the pricing proposal form regarding allowances. Mr. Stover said that item could be clarified by addenda.

Chairman Turner discussed revising the project timeline in order to allow additional time for proposals to be submitted – especially considering the upcoming holidays. He stated that the project could be on a timeline that would allow for proposals to be brought before the Board of Commissioners on February 26, 2018.

Mr. Hamby and Mr. Stover stated that the project timeline could be extended by addenda.

Mr. Clark McDonald asked for further clarification to be provided on the issue of rock being classified or non-classified. Mr. Hamby stated that rock would be classified and this would be clarified further by addenda.

Mr. Stover explained the project site location and that the site is accessible.

Mr. Stover clarified that the topographical maps were based on LIDAR with supplemental topography on the heavily graded areas.

Several details of the field design were discussed and Mr. Stover said he would review the plan documents and if needed issue additional information on items such as dugouts, sodding, infield grading, fence dimensions, etc.

Mr. Hamby confirmed that substantial completion would be required within the 210 day period (based on provisions of the contract document). A discrepancy was noted within section 00710, 1.2(a) of the Project Specifications document of which noted 120 days.

Mr. Hamby stated that scoreboards and playground equipment would be considered FFE and would be purchased from owner's contingency.

Mr. Stover confirmed he would make the CAD earthwork files available for bidders and that testing would be done through a third party outside of the contract.

The meeting was adjourned.

s/Shanda Murphy